

2018 Current Fiscal Year Report: Technical Guidelines Development Committee

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1. Department or Agency

Election Assistance Commission

2. Fiscal Year

2018

3. Committee or Subcommittee

Technical Guidelines Development Committee

3b. GSA Committee No.

21509

4. Is this New During Fiscal Year?

No

5. Current Charter

04/13/2019

6. Expected Renewal Date

04/13/2021

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

Not Applicable

10b. Legislation Pending?

Not Applicable

11. Establishment Authority Statutory (Congress Created)

12. Specific Establishment Authority

Public Law 107-252, Help America Vote Act of 2002.

13. Effective Date

10/29/2002

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee Scientific Technical Program Advisory Board

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open Meetings and Dates 0 17b. Closed Meetings and Dates 0 17c. Partially Closed Meetings and Dates 0 17d. Total Meetings and Dates 0

No Meetings

Current FY Next FY

18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$0.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00

18d. Total	\$0.00	\$0.00
19. Federal Staff Support Years (FTE)	0.00	0.00

20a. How does the Committee accomplish its purpose?

Please note that under the Help America Vote Act (HAVA – 42 USC 15361.Sec. 221) both the U.S. Election Assistance Commission (EAC) and the National Institute for Standards and Technology (NIST) have joint responsibility for the Technical Guidelines Development Committee (TGDC). HAVA designates the Director of NIST, a full-time Federal employee, nominated by the President and confirmed by the Senate as Committee Chair. Costs in this section are reflective of that statutory responsibility. TGDC functions are set out in law and the National Institute for Standards and Technology (NIST) is instructed to work with the committee and EAC to set these guidelines. Information related to TGDC can be accessed at <http://www.nist.gov/itl/vote> and TGDC working group meetings can be accessed at <http://www.nist.gov/itl/vote/subcomm-work.cfm>. Also at <https://www.nist.gov/itl/voting/general-information-about-nist-eac-public-working-groups>.

20b. How does the Committee balance its membership?

The membership of the Technical Guidelines Development Committee (TGDC) is established by Section 221 of the Help American Vote Act of 2002. All members and representatives were chosen in keeping with the provisions of that statute.

20c. How frequent and relevant are the Committee Meetings?

The Technical Guidelines Development Committee (TGDC) meets when necessary to provide the EAC with guidance on technical guideline development, generally twice per year for plenary sessions. The frequency of working group meetings increased to support expanded congressional mandates concerning voting for Uniformed and Overseas Citizen Voters (UOCAVA).

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The Help America Vote Act (HAVA) established the Technical Guidelines Development Committee (TGDC) to provide expert guidance for the U.S. Election Assistance Commission's (EAC) responsibility to issue Voluntary Voting System Guidelines. HAVA requires use of the TGDC, supported by technical input from the National Institute for Standards and Technology (NIST), to ensure that voting systems enable all voters to vote securely, privately and independently and that voting systems employ sound technology to support these goals. TGDC also provides technical guidance concerning voting technology for Uniformed and Overseas Citizen Absentee Voting (UOCAVA) as identified in HAVA and other congressional mandates.

20e. Why is it necessary to close and/or partially closed committee meetings?

N/A

21. Remarks

In accordance with P.L. 107-252 (41 U.S.C. Sec. 15361, Chap. 146, Subpart) 3), the National Institute of Standards and Technology (NIST) provides Technical Support for TGDC.

Designated Federal Officer

Benjamin W. Hovland Commissioner

Committee Members	Start	End	Occupation	Member Designation
Augino, Lori	07/20/2015	07/20/2019	National Association of State Election Directors (NASED)	Representative Member
Choate, Judd	09/12/2017	09/12/2019	National Association of State Election Directors (NASED)	Representative Member
Copan, Walter	10/05/2017	10/05/2019	Director, National Institute for Standards and Technology	Ex Officio Member
Coutts, McDermot	07/20/2015	07/20/2019	Technical Expert	Special Government Employee (SGE) Member
Giles, Robert	07/20/2015	07/20/2019	EAC Standards Board	Representative Member
Golden, Diane	07/20/2015	07/20/2019	Technical Expert	Special Government Employee (SGE) Member
Gray, Jeramy	07/20/2015	07/20/2019	Technical Expert	Special Government Employee (SGE) Member
Guthrie, Marc	07/20/2015	07/20/2019	Architectural and Transportation Barrier Compliance Board (Access Board)	Representative Member
Kelley, Neal	09/12/2017	09/12/2019	EAC Board of Advisors	Representative Member
Lamone, Linda	07/20/2015	07/20/2019	EAC Board of Advisors	Representative Member
McCollough, Mat	07/20/2015	07/20/2019	Architectural and Transportation Barrier Compliance Board (Access Board)	Representative Member
Riddlemoser, Greg	07/20/2015	07/20/2019	EAC Standards Board	Representative Member
Rochford, Kent	01/01/2017	10/04/2017	Director, National Institute for Standards and Technology	Ex Officio Member
Wagner, David	07/20/2015	07/20/2019	Technical Expert	Special Government Employee (SGE) Member

Number of Committee Members Listed: 14

Narrative Description

The TGDC provides technical guidance and assistance to the EAC in developing voluntary voting system guidelines and guidance for overseas voting, as required by the Help America Vote Act (HAVA) and other Congressional mandates. This process sometimes takes more than one fiscal or calendar year in order to put forth recommendations or reports. Once recommendations are put forth, the staff utilizes the information to create a final document to EAC Commissioners for a vote.

What are the most significant program outcomes associated with this committee?

Checked if Applies

Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input checked="" type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

Outcome Comments

To provide assistance for states to improve the voting process for U.S. federal elections.

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

51

Number of Recommendations Comments

The TGDC met twice in FY2017. At the February 2017 meeting, the TGDC agreed on the scope of the 2002 VVSG and identified 17 core functions to which the VVSG should encompass. At the September meeting, the TGDC adopted a resolution on Ensuring

Accessibility and Security for voters with disabilities regarding voting systems that utilize a paper record to satisfy auditability principles, and associated guidelines. The TGDC also recommended a set of Principles and Guidelines, referred to as VVSG 2.0, for certification by the EAC.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

100%

% of Recommendations Fully Implemented Comments

BACKGROUND - The TGDC's first major set of recommendations culminated in EAC's adoption of the Voluntary Voting System Guidelines Version 1 (VVSG Version 1 - TGDC's Deliverable to the EAC, the basis for EAC VVSG 2005.) The TGDC's second major set of work recommendations include updates and revisions to the 2005 VVSG. The EAC is now reviewing revisions to the VVSG version 1 that are based on extensive public comments and expert input. EAC is publishing VVSG 1.1 for another round of public comments. The Help America Vote Act (HAVA) and EAC governance, requires a quorum of presidentially appointed EAC Commissioners confirmed by the Senate to approve and implement any future voluntary voting guidelines.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

Not Applicable

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Feedback is provided to the TGDC through meetings and teleconferences.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities



Reallocated resources



- | | |
|-----------------------------------|--------------------------|
| Issued new regulation | <input type="checkbox"/> |
| Proposed legislation | <input type="checkbox"/> |
| Approved grants or other payments | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

Action Comments

N/A

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

N/A

How is access provided to the information for the Committee's documentation?

Checked if Applies

- | | |
|---------------------------|-------------------------------------|
| Contact DFO | <input checked="" type="checkbox"/> |
| Online Agency Web Site | <input checked="" type="checkbox"/> |
| Online Committee Web Site | <input checked="" type="checkbox"/> |
| Online GSA FACA Web Site | <input checked="" type="checkbox"/> |
| Publications | <input checked="" type="checkbox"/> |
| Other | <input type="checkbox"/> |

Access Comments

N/A